**District 5 Contest Report of Income and Expenses 2017-2018**

**Contest: Area \_\_\_\_\_\_\_ Division\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Responsible Director: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Receipts: Description:** **Amounts: List Checks & Cash**

|  |  |  |
| --- | --- | --- |
| **Admission – cash** | **\_\_\_\_\_\_\_\_\_\_\_\_ participants \* \_\_$\_\_\_\_\_\_** |  |
| **Admission - check** | **parppticipants** |  |
| **Opportunity Drawing - cash** |  |  |
| **Opportunity Drawing - check** |  |  |
| **Other** |  |  |
| **Other** |  |  |
| **Cash Box In\*** | **Starting balance** |  |

 **Total Receipts** \_\_\_\_\_\_\_\_

**Expenses:**

|  |  |  |
| --- | --- | --- |
| **Trophies** |  |  |
| **Location Rent** |  |  |
| **Food**  |  |  |
| **Beverages** |  |  |
| **Supplies (paper plates etc)** |  |  |
| **Decorations** |  |  |
| **Printing**  |  |  |
| **Other** |  |  |
| **Other** |  |  |
| **Other** |  |  |
| **Cash Box Out \*** |  |  |

**Total Expenses (Cash Out) \_\_\_\_\_\_\_\_\_ Verified By \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**(Total Receipts less Total Expenses\* Gain (Loss)) \_\_\_\_\_\_\_\_\_**

 **Deposit Amount\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Division Director\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Reimbursement made to: (list check number if the reimbursement is made in check)**

 **Name For Amount Comments**

|  |  |  |
| --- | --- | --- |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  | **Cash Box Out\*** |  |

**Other Use other side for additional comments**