

District 5 Contest Report of Income and Expenses 2019-20120

Contest: Area _____ Division _____

Date: _____

Responsible Director: _____

Receipts: Description: Amounts: List Checks & Cash

Admission - cash	_____ participants * __\$_____	
Admission - check		
Opportunity Drawing - cash		
Opportunity Drawing - check		
Other		
Other		
Cash Box In*	Starting balance	

Total Receipts _____

Expenses:

Trophies & Certificates	Provided by the district at NO COST	
Location Rent		
Food		
Beverages		
Supplies (paper plates etc)		
Decorations		
Printing		
Other		
Other		
Other		
Cash Box Out *		

Total Expenses (Cash Out) _____

Verified By _____

Date _____

(Total Receipts less Total Expenses* Gain (Loss)) _____

Deposit Amount _____

Division Director _____

Reimbursement made to: (list check number if the reimbursement is made in check)
Name For Amount Comments

	Cash Box Out*		

Other Use other side for additional comments