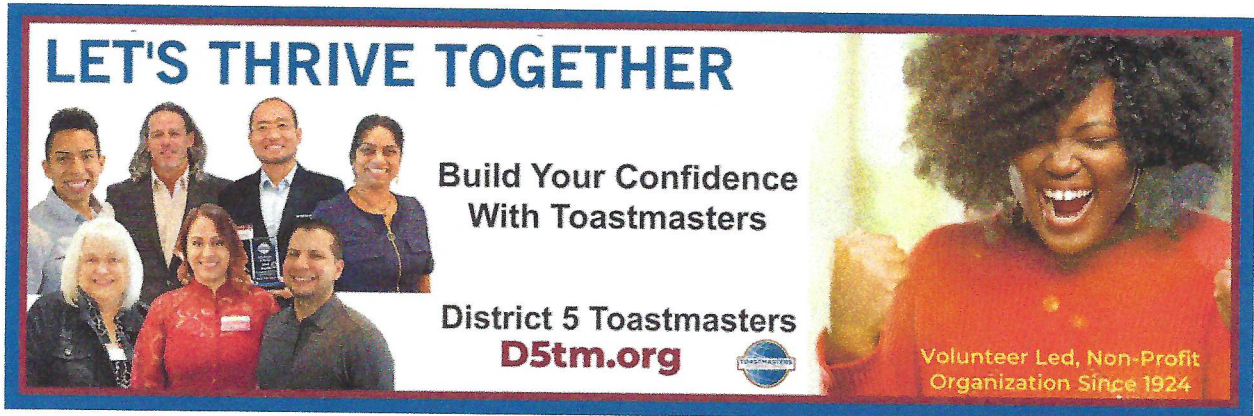


# District 5 District Council Meeting Packet

**Friday, Sept 22, 2023**

**6:30 pm - 6:50 pm (PST) Online Check-in/7:00 pm (PST) Meeting Begins**



## **District Mission**

We build new clubs and support all clubs in achieving excellence.

## **Club Mission**

We provide a supportive and positive learning experience in which members are empowered to develop communication and leadership skills, resulting in greater self-confidence and personal growth.

## **Toastmasters International Mission**

We empower individuals to become more effective communicators and leaders.

**TOASTMASTERS**  
INTERNATIONAL

# District 5 District Council Meeting

Via Zoom  
September 22, 2023

1. Call to Order
2. Reading of District Mission
3. Welcome and Introductory Remarks
4. Certification of Quorum
5. Adoption of Agenda
6. Minutes from Annual Business/Elections Meeting
7. Finance Manager Report
8. 2022-23 YE Audit Report
9. Adoption of District Budget
10. Reports by Senior District Officers
  - a. Public Relations Manager Report
  - b. Club Growth Director
  - c. Program Quality Director
  - d. District Director
11. New Business
  - a. Contests Format
  - b. Confirmation of Appointed Positions & Fill Vacancies by District Director
12. Announcements
  - a. Next DEC meeting – Oct 10, 2023 at 6:00pm Online (by invitation only)
  - b. Next DC Meeting – TBD
  - c. Announcements
13. Closing Remarks
14. Adjourn Meeting

**TOASTMASTERS**  
INTERNATIONAL

## Credentials Committee Report

Paid Clubs in District 5 to date: Club votes 2 x \_\_\_\_\_ or \_\_\_\_\_ votes

Club representation needed for a quorum (one-third): votes

Club Representatives present: or votes

District Officers present: or votes (not part of quorum)

\_\_\_\_\_ District Director, we HAVE a quorum

\_\_\_\_\_ District Director, we DO NOT HAVE a quorum

### District Business

Appointed Officers  Approved  Not Approved

Fill Vacancies  Approved  Not Approved

Adoption of District Budget  Approved  Not Approved

### DEBATE/DISCUSSION

1. Only delegates are allowed to speak. Delegates use raised hand, address the chair, wait for recognition, and provide name, club, and purpose.
2. The debate will be limited to 2 minutes for each speaker, 10 minutes for each question. No delegate may speak more than twice on the same subject until everyone is given an opportunity to speak within the time limit. The chair will signal the expiration of the allotted time.
3. Members other than delegates may speak to a question by permission of the assembly.

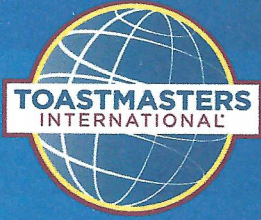


## Spring Business Meeting Minutes: District 5 April 28, 2023

Time	Description	Speaker
7:00 PM	Meeting Called to Order/Welcome	Joyce Persichilli, DD
7:01 PM	Reading of District Mission (Volunteer)	Richard Cortopassi, DTM
7:02 PM	<p><b>Credentials Report:</b> 102 eligible clubs, therefore the quorum is 68. We have 107 registered votes from club Presidents &amp; VPEs; 30 registered votes for District officers. Total ballots available is 137. Simple majority is 69 votes.</p>	May-Chen Martin-Kuo
7:03 PM	<p><b>Presentation of Meeting Rules</b></p> <ul style="list-style-type: none"> <li>• <b>Q:</b> Mindi Davis; She did not receive voting link</li> <li>• <b>A:</b> May-Chen Martin-Kuo; Clarified that Mindi did not register by the deadline</li> </ul>	May-Chen Martin-Kuo
7:07 PM	<p><b>Adoption of Agenda</b></p> <ul style="list-style-type: none"> <li>• Motion: CJ Frey, DTM, IPDD</li> </ul>	Joyce Persichilli, DD
7:08 PM	<p><b>The District Leadership Committee Report</b> On March 31, 2023 District Council members and candidates were informed via email and a post on the district website that the DLC Report was declared invalid and that all candidates would be running from the floor. All candidates declared their intent to run, to the District Director, at least seven (7) days prior to the elections.</p> <p>For the office of District Director: Heidi Martin, DTM &amp; Sujata Yellaepeddi, DTM For the office of Program Quality Director: Alex Shadpour, DTM For the office of Club Growth Director: Niko Podimatis, DTM For the office of Central Division Director: Mindi Davis, DTM For the office of Inland Division Director: Jacqueline Mosely-Pastrana, IP4 For the office of Northern Division Director: Melissa Spiegler, DTM For the office of Western Division Director: Jonathan Deane DTM, PDD</p> <p>There were no nominations received 7 days in advance of this council meeting for the office of Eastern Division Director. There were no nominations received 7 days in advance of this council meeting for the office of Southern Division Director.</p>	CJ Frey, DTM, DCL Chair
7:10 PM	<b>Election of District Officers 2023-2024</b>	
7:11 PM	<p><b>For the Office of District Director</b></p> <ul style="list-style-type: none"> <li>• Heidi Martin, DTM accepts nomination by Meloney Stowe, Chamber Club</li> </ul>	Meloney Stowe
7:12 PM	<p><b>For the Office of District Director</b></p> <ul style="list-style-type: none"> <li>• Sujata Yellaepeddi, DTM accepts nomination by Linda Clark, Golden Triangle Club</li> </ul>	Linda Clark
7:13 PM 7:15 PM	<p>Heidi Martin, DTM shared brief statement Sujata Yellaepeddi, DTM shared brief statement</p>	Heidi Martin, DTM Sujata Yellaepeddi, DTM

Time	Description	Speaker
7:21 PM	District 5 Director 2023-2024 PLURALITY: Heidi Martin 40 votes 38.10% / Sujata Yellaepeddi 65 votes 61.90%	May-Chen Martin-Kuo
7:21 PM	Sujata Yellaepeddi declared District Director by 61.90% of the vote	Joyce Persichilli, DD
7:22 PM	<b><u>For the Office of Program Quality Director</u></b> <ul style="list-style-type: none"> <li>Alex Shadpour, DTM accepts nomination by Eileen Hope, Balboa Park Club</li> <li>Alex Shadpour, DTM declared Program Quality Director</li> </ul>	Eileen Hope Joyce Persichilli, DD
7:24 PM	<b><u>For the Office of Club Growth Director</u></b> <ul style="list-style-type: none"> <li>Niko Podimatis, DTM, accepts nomination by Jinlu Yu, Inland Division Director</li> <li>Niko Podimatis, DTM declared Club Growth Director</li> </ul>	Jinlu Yu Joyce Persichilli, DD
7:25 PM	<b><u>For the Office of Central Division Director</u></b> <ul style="list-style-type: none"> <li>Mindi Davis, DTM accepts nomination by Linda Clark, Golden Triangle Club</li> <li>Mindi Davis, DTM declared Central Division Director</li> </ul>	Linda Clark Joyce Persichilli, DD
7:26 PM	<b><u>For the Office of Inland Division Director</u></b> <ul style="list-style-type: none"> <li>Jacquelyne Mosley-Pastrana, IP4 accepts nomination by Eileen Hope, Balboa Park</li> <li>Jacquelyne Mosley-Pastrana, IP4 declared Inland Division Director</li> </ul>	Eileen Hope Joyce Persichilli, DD
7:27 PM	<b><u>For the Office of Northern Division Director</u></b> <ul style="list-style-type: none"> <li>Melissa Spiegler, DTM accepts nomination by Megan Hurley, Balboa Park Club</li> <li>Melissa Spiegler, DTM declared Northern Division Director</li> </ul>	Megan Hurley Joyce Persichilli, DD
7:28 PM 7:30 PM	<b><u>For the Office of Western Division Director</u></b> <ul style="list-style-type: none"> <li>Jonathan Deane DTM, PDD nominated by Eileen Hope, Balboa Park Club</li> <li>Gail advised to notify JD for absence should a new election be needed</li> <li>Joyce clarified that the office would be appointed</li> <li>Jonathan Deane DTM, PDD is entered into office</li> </ul>	Eileen Hope Joyce Persichilli, DD
7:34 PM	<b><u>Presentation of Audit Committee Report</u></b> Audit is not completed. We are in the process of completing the mid-year Audit for 2022 (July thru December). We are currently working with the District Finance team at Toastmasters International. Our goal is to have the audit completed by mid-May 2023.  <b><u>Presentation of the Profit and Loss Statement</u></b> From the District Finance Team at Toastmasters International - With the statements currently being delayed, we wanted to inform you that the Quarter 3 Certification Page and Narratives – due April 30th – will be extended to May 31st.	Eileen Hope, FM
7:39 PM	<b><u>Review Fall 2022 Business Council Meeting Minutes</u></b> <ul style="list-style-type: none"> <li>Motion to accept: Gail Lover, DTM, PDG</li> </ul>	Joyce Persichilli, DD
7:40 PM	<b><u>Confirmation &amp; approval of DEC's action to fill vacancies</u></b> <ul style="list-style-type: none"> <li>Alberto Alvarado, Area 8 Director, Western Division</li> </ul>	Joyce Persichilli, DD
7:41 PM	<b><u>District Alignment 2023-2024 Report</u></b> <ul style="list-style-type: none"> <li>No comments from clubs affected by realignment report</li> </ul>	Alex Shadpour, CGD
7:49 PM	<ul style="list-style-type: none"> <li>Adopt District Alignment 2023-2024 as presented</li> </ul>	Joyce Persichilli, DD

Time	Description	Speaker
7:50 PM	<u>Club Growth Director Report</u> <ul style="list-style-type: none"> <li>Chartered 8 clubs &amp; 2 in progress</li> <li>Thanks to Jinlu Yu for his hard work</li> <li>Email &amp; will share notes from panel presentation on low membership</li> <li>Thank you to Joyce for support as District Director</li> </ul>	Alex Shadpour, CGD
7:54 PM	<u>Program Quality Director Report</u> <ul style="list-style-type: none"> <li>COT: Round 1 (10 sessions) 514 trained / Round 2 (11 sessions) 486 trained</li> <li>72 Clubs completed DCP Goal 9</li> <li>Presented full report on spreadsheet</li> </ul>	Heidi Martin, PQD
7:58 PM	<u>District Director Report</u> <ul style="list-style-type: none"> <li>Thank you to Heidi, Alex, Division Directors, support team for support</li> <li>Proud of everyone!</li> <li>2 months remaining—"what is your club willing to do to finish the term strong?"</li> </ul>	Joyce Persichilli, DD
8:02 PM	New Business: N/A	
8:01 PM	Announcements: Spring Conference & Speech Contest tomorrow, April 29, 2023	Joyce Persichilli, DD
8:02 PM	Next Meeting: TBA	Joyce Persichilli, DD
8:02 PM	Adjournment	Joyce Persichilli, DD



# Finance Manager Report

Joyce Persichilli, DTM PRA IPDD

**September 18, 2023**

## District Reserve/Local Bank Account

Balance of the July District Reserve is \$25,382.66

\$11,896.31 (25% retention at year end - June 30, 2024)

Local Account at Frontwave Credit Union shows a balance of \$5171.35

\$25382.66

\$ 5235.88

\$30618.54

We have submitted a request for funds in the amount of \$5,000.00 from our District Reserve Account at TI for deposit into our local account at Frontwave Credit Union.

The district budget was submitted to the TI Finance Dept for review prior to our Sept District Council Meeting.

Respectfully submitted,

Joyce Persichilli  
Finance Manager

**2022-2023 Year End Audit Status**

June statement received from TI in August

Year-end Audit is in process and should be completed mid-October





District #: 5  
 Budget Currency: USD  
 Fiscal Year: 2023-2024

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total
Membership Dues Allocation	622	2,113	15,690	5,161	961	820	641	2,496	16,856	3,565	1,143	1,768	51,835
Conference revenue	-	-	-	-	-	-	-	-	-	15,750	-	-	15,750
Fundraising revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
Education and Training revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
District store revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
Speech contest revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total revenue</b>	<b>622</b>	<b>2,113</b>	<b>15,690</b>	<b>5,161</b>	<b>961</b>	<b>820</b>	<b>641</b>	<b>2,496</b>	<b>16,856</b>	<b>21,897</b>	<b>1,143</b>	<b>1,768</b>	<b>70,167</b>
TI Allocation Expense	196	196	196	196	196	196	196	196	196	196	196	196	2,356
Conference expense	-	-	-	-	-	-	-	-	-	15,750	-	-	15,750
Fundraising expense	-	-	-	-	-	-	-	-	-	-	-	-	-
District store expense	-	-	-	-	-	-	-	-	-	-	-	-	-
Marketing Outside Toastmasters expense	-	-	500	500	500	500	500	500	500	-	-	-	3,500
Recognition expense	-	-	-	-	540	-	-	-	-	-	-	-	4,460
Club Growth expense	480	805	680	805	480	765	520	865	470	-	-	3,920	7,780
Public Relations expense	180	680	430	430	430	430	430	430	430	430	430	430	5,160
Education & training expense	185	835	185	600	450	875	725	875	725	875	725	925	7,705
Speech contest expense	-	-	-	113	113	113	113	113	113	2,130	-	-	2,582
Administration expense	205	230	480	480	230	1,980	230	230	230	230	205	430	5,160
Food and Meals expense	420	870	720	720	420	420	420	720	420	420	420	-	6,570
Travel expense	-	10,400	-	400	-	-	-	-	-	-	-	-	1,580
Lodging expense	-	15,586	3,191	3,944	3,359	5,004	4,034	3,816	2,971	20,696	2,356	6,766	73,403
<b>District net income/(loss)</b>	<b>(1,044)</b>	<b>(13,484)</b>	<b>12,499</b>	<b>1,217</b>	<b>(2,399)</b>	<b>(4,184)</b>	<b>(3,394)</b>	<b>(1,321)</b>	<b>13,885</b>	<b>1,201</b>	<b>(1,214)</b>	<b>(4,999)</b>	<b>(3,236)</b>

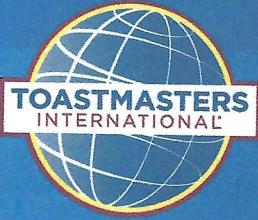
We, the undersigned, certify that this budget and narrative cover estimated receipts and expenditures for the district year. This budget directs the financial resources entrusted to the district toward achieving the district mission and will be presented to the district council for approval at its next meeting.	
District Director	Date
Program Quality Director	Date
Club Growth Director	Date
Finance Manager	Date

Break even	Revenue	Expense	Net	Policy
Conference	15,750	15,750	-	Meets Policy
Fundraising	-	-	-	Meets Policy
District Store	-	-	-	Meets Policy
<b>Minimum Expense Type</b>	<b>Expense</b>	<b>%</b>	<b>Policy</b>	
Marketing Outside Toastmasters	3,500	6.8%	5.0%	
<b>Maximum Expense Type</b>	<b>Expense</b>	<b>%</b>	<b>Policy</b>	
Education and Training	7,705	14.9%	15.0%	
Marketing Outside Toastmasters	3,500	6.8%	10.0%	
Club Growth	7,780	15.0%	15.0%	
Public Relations	5,160	10.0%	10.0%	
Recognition	4,460	8.6%	20.0%	
Travel	1,580	3.0%	25.0%	
Lodging	10,800	20.8%	15.0%	
Food and Meals	6,570	12.7%	15.0%	
Speech Contest	2,582	5.0%	5.0%	
Administration	5,160	10.0%	10.0%	
<b>Total Membership Dues</b>	<b>51,835</b>	<b>100.0%</b>		

One of the expense categories is over the policy max. Please review and adjust appropriately.

\*\*\* The District may not budget for a Net Loss

✳ Districts can request exceptions for budgeting for a net loss, and for the other categories on the budget. Lodging is a common exception that will most likely be granted.



# Public Relations Manager Report

Jinlu Yu, DTM

**Sept 8, 2023**

Helped post District events on Social Media. Also helped clubs post open houses and special events on District Social Media, including Professional Career Speaker, San Diego Toastmasters 7, Harbor Court Toastmasters, Hardhats, etc.

Do you know District 5 have 9 Social Media accounts which are available on [d5tm.org](http://d5tm.org) homepage? We can help all clubs promote their open house events. We can also add club VPPR as an event organizer in District Meetup group so that you can create events for your club meetings and open houses. Reach out to [prm@d5tm.org](mailto:prm@d5tm.org).

FACEBOOK PAGE

FACEBOOK GROUP

LINKEDIN PAGE

LINKEDIN GROUP

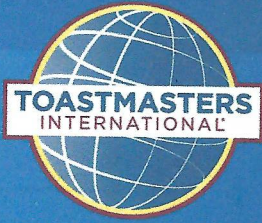
YOUTUBE

TIK TOK

MEETUP

TWITTER

INSTAGRAM



# Club Growth Director Report

Niko Podimatis, DTM

09.08.23

Items that you are currently working on/planning

### Club Leads - 3 in contact phase

- Reinstated Club planning first meeting on THUR 09.
- All 2022 Leads are being contacted to see if they are still interested
- Matthew Greenbergs is serving as Club Extension Chair
  - We are still looking for people to serve as Club Retention & Club Quality Chair

### Club Coach

- Reinstated club could use the help of a Club Coach
- AD's if you have low performing clubs suggest the help of a Club Coach
- We have a waitlist of people looking to help clubs in our district & could always use more support

### Educational Sessions on Membership Growth And Retention -

- SEP - MON 09.11 @ 630-730pm "Boost Membership...3 Easy Steps" w/ Julie Broady
- OCT - SAT 10.21 @ 9am - Barbara Khozam "How to Treat Guests & Members at your Club"
- NOV - Club Turn around by Mission Valley Persuasive Speakers
- DEC - SAT 12.09 @ 930-1030am "Market Like a Pro" with Sheryl Roush

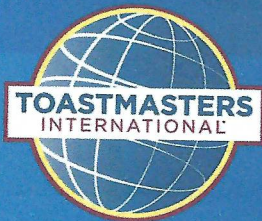
### Membership Payments -

- SEP 30th is Membership Renewal Deadline !!! ***Please communicate with your AD's to stress getting the clubs in their area to submit payments on time***

### Club Loss

Division	Area	Name	Location
C	27	Thrive and Deliver Club	CLUB LOSS
C	30	SpeakNOW	CLUB LOSS
C	5	Cubemasters	CLUB LOSS
E	2	Wintergarden Toastmasters Club	CLUB LOSS
E	20	Toast Of The Valley Club	CLUB LOSS
N	11	Professional Toastmasters	CLUB LOSS
N	15	CSUSM-ALCI Toastmasters	CLUB LOSS
W	19	The Toasty (T) Cells	CLUB LOSS

Please let me know of any club loss in your areas.



# Program Quality Director Report

Alex Shadpour, DTM

1. Club officers training has been completed with great success. We had the total of 554 club officers trained vs 514 from last year during this time. Below are some highlights:

No. club officers trained per club	Total Trained for amount all clubs
7	45
6	12
5	14

We currently have 45 clubs that achieved 100% Club Officers trained. This is a new record for us. Each club will be receiving a “100% Club Officer Trained” ribbon for their club banner. We hope to have the ribbons available by mid-October.

## 2. New this year - Workshops

Each month until the end of December we will have 1 Educational Workshop and 1 Pathways Workshop. All workshops are listed on the District Calendar. For the month of September we have:

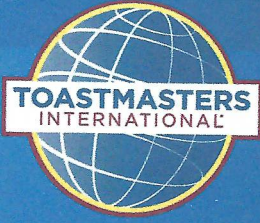
- Find Out if Your Club Needs to Clean House First Before Inviting Guests to Your Club Meetings - September 25
- Pathways workshop – September 28

I would like to see more members attend these workshops. District 5 has a membership list of 1800+ members but only 2% of members are attending the events the district is offering.

## 3. Contest

- District contest chair – Joyce Persichilli

Contest Training will be on Saturday, October 14, 2023 at Serra Mesa Library. It will be in-person. Watch for more information once the contest format has been determined.



# District Director Report

Sujata Yellaepeddi, DTM

9/8/2023

Hello everyone, I would like to remind my vision for this once more "Let's Thrive Together" .

A few key points to share today:

1. I would like to welcome our new Division Director Shriram for Southern Division, Southern Division Area 6 Director Chetan Surya, Northern Division Area 4 Director Avinash Kumar , Northern Division Area 21 Ajith Kumar , Northern Division Area 23 Director Vaibhav and Inland Division Area 22 Director Biju Parrakal. I really appreciate District 121 and 92 to make an effort to help District 5 which is really across the globe
2. The District 5 Fall Business Meeting will be held on Friday, Sept 22, 2023. Unlike, the TI Annual Business Meeting there are no proxies. The Club President and Club VP Education carry the votes. "The Board of Directors has made an exception to the Speech Contest Rulebook and determined that all speech contests at the Area, Division, and District levels may be conducted either in person only, online only, or in a hybrid format for the 2023-2024 speech contest cycle." Please check the communication [here](#).
3. The awards and installation breakfast is on track to be held in person on Saturday, September 23, 2023 at Morgan Run in Rancho Santa Fe.
4. Contest season – We need to discuss the recommendation of the selected contest format which will need to be voted at in our fall business meeting to be held Friday, Sept 22, 2023.
5. Last Area & Division Director training will be done on September 29,2023 at 6:30 PM – 8:30 PM PST.

## CONTEST FORMAT DISCUSSION

At the Sept 12, 2023 District Executive Committee (DEC) Meeting the following contest formats were discussed: 1) In person 2) Hybrid 3) Online. The DEC has made the following recommendation for Hybrid contests.

Voting on this recommendation will happen at the Fall Business Meeting to be held on September 22, 2023. We only have 10 minutes set aside for this portion.

Here are some general etiquettes for the District Council meeting-

1. Members of District Council (DC) will use the "Raise Hand" reaction on zoom to be recognized before starting to talk.
2. We will have each person present either for or against each of the contest format for 2-3 minutes. We will have a timer to time
3. Avoid unnecessary talking during this section of the meeting to ensure we have smooth discussion.
4. **DEBATE RULES**
  - Members must obtain the floor before speaking (be acknowledged by the presiding officer – District Director).
  - Each member may speak twice on the motion but may speak the second time only after those who wish to speak a first time have done so.

**CONFIRMATION OF APPOINTED POSITIONS & FILL VACANCIES**

Public Relations Manager	Jinlu Yu, DTM
Administration Manager	Eileen Hope
Finance Manager	Joyce Persichilli, DTM PRA IPDD
Parliamentarian	Gail Lover, DTM PDG

**Area Directors**

<b>Area 1 – S</b>	
Area 2 – E	Azucena Solorzano
Area 3 – I	Carole Hodges
Area 4 – E	Avinash Kumar
Area 5 - C	Malcolm Pusey
Area 6 - S	Chetan Suryanarayana
Area 7 - C	Linda Clark
Area 8 - W	Alberto Alvarado
Area 9 – S	Regina Fernandez
Area 10 - I	Dan Farnow
<b>Area 11 – N</b>	
Area 12 - S	Lisa Sailers
Area 13 – W	Jon Berman
<b>Area 14 - S</b>	
Area 15 – N	Stefanie Cease
Area 16 – I	Doris Moore
Area 17 – W	Margarita Pinhas

Area 18 – N	Erica Alfaro
Area 19 – W	Szofia Komaromy-Hiller
Area 20 - E	Ajithkumar Vyasarao
Area 21 - E	James Comeau
Area 22 – I	Biju Parakkal
Area 23 – N	Vaibhav C
Area 24 – N	Michael Santini
Area 25 – I	Andrew Brown
Area 26 - C	Melanie Laederich
Area 27 - C	Judy Mandel
Area 28 - N	Shelby Whitzel
Area 30 - C	Marianne Grosner

**FILL VACANCIES**

There were no nominations received for Eastern Division & Southern Division Director positions at the April 28, 2023 Spring Business Meeting & Elections. The following appointments were made by the Sujata Yellaepeddi, District Director to fill these vacancies.

Eastern Division Director	Jennifer Dawson
Southern Division Director	Shriram HR