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Grow Your Leadership.



District 5 Toastmasters ↑ d5tm.org



DISTRICT 5

FALL DISTRICT COUNCIL MEETING PACKET

FRIDAY, SEPT 27, 2024

VIA ZOOM



Credentials Committee Report

Clubs Eligible _____ X 2 = _____

Quorum (1/3 of Clubs Eligible X 2) 32 x 2 = _____

Presidents & Vice Presidents Education Represented = _____

District Executive Committee Members Represented = _____

Total Ballots Available = _____

Simple Majority (50% of the Total Ballots Available + 1) = _____

DEBATE/DISCUSSION

- 1. Only delegates are allowed to speak. Delegates use raised hand, address the chair, wait for recognition, and provide name, club, and purpose.
2. The debate will be limited to 2 minutes for each speaker, 10 minutes for each question. No delegate may speak more than twice on the same subject until everyone is given an opportunity to speak within the time limit. The chair will signal the expiration of the allotted time.
3. Members other than delegates may speak to a question by permission of the assembly.

District 5 District Council Meeting

Via ZOOM

September 27, 2024

Call to Order/Welcome

Alex Shadpour, District Director

MISSION OF THE DISTRICT:

We build new clubs and support all clubs in achieving excellence.

1. Certification of Quorum
2. Adoption of Agenda
3. Minutes from Annual Business/Elections Meeting
4. 2022-2023 Year-End Audit Report
5. Adoption of District Budget
6. Confirmation of Appointed Positions & Fill Vacancies by District Director
7. Reports from Senior District Officers
 - a. Finance Manager
 - b. Public Relations Manager Report
 - c. Club Growth Report
 - d. Program Quality Director
 - e. District Director
8. Unfinished Business
9. New Business
10. Announcements
11. Time and place of next District Council Meeting – TBD
12. Adjournment





District 5 Toastmasters

District Council Meeting & Elections

May 17, 2024

Time	Content	Speaker								
7:00 PM	Meeting called to Order/Welcome	Sujata Yellaepeddi, District Director								
	Reading of the District Mission "We build new clubs and support all clubs in achieving excellence."	???								
	Credentials Committee Report A quorum has been met	Joyce Persichilli, IPPD								
	Presentation of Meeting Rules Meeting rules were reviewed with those in attendance by District Parliamentarian, Gail Lover, DTM, PDG.	Gail Lover, DTM, PDG, Parliamentarian								
	Adoption of the 2024 District Council Meeting & Elections Agenda Adopted as presented	Sujata Yellaepeddi District Director								
	<p>District Leadership Committee Report</p> <p>In accordance with Article XI, Section (b) of the District Administrative Bylaws and in compliance with Protocol 9.0 of the Toastmasters International Governing Documents, the District 5 Leadership Committee places into nomination the following candidates for the 2024-2025 district elected offices:</p> <table border="1"> <tbody> <tr> <td>District Director Alex Shadpour, DTM</td> <td>Eastern Division Director No declared candidate</td> </tr> <tr> <td>Program Quality Director Mindi Davis, DTM Shriram HR, DTM Niko Podimatis</td> <td>Northern Division Director No declared candidate</td> </tr> <tr> <td>Club Growth Director Alberto Alvarado, DTM Soreal Sparx, DTM</td> <td>Southern Division Director Liz Choi, DTM Regina Fernandez, DTM</td> </tr> <tr> <td>Central Division Director Lisa Saliers, DTM</td> <td>Western Division Director No declared candidate</td> </tr> </tbody> </table> <p>The 2024 District 5 Leadership Committee consisted of:</p> <ul style="list-style-type: none"> • Eileen Hope, DTM, PDG • Gail Lover, DTM, PDG • Charley Patton, DTM, PRA (chair) <p>For uncontested offices the Administration Manager will verbally record a vote for the one candidate in that office.</p> <p>For offices with two or more candidates, candidates will be given two (2) minutes each, no grace period, for a campaign speech.</p>	District Director Alex Shadpour, DTM	Eastern Division Director No declared candidate	Program Quality Director Mindi Davis, DTM Shriram HR, DTM Niko Podimatis	Northern Division Director No declared candidate	Club Growth Director Alberto Alvarado, DTM Soreal Sparx, DTM	Southern Division Director Liz Choi, DTM Regina Fernandez, DTM	Central Division Director Lisa Saliers, DTM	Western Division Director No declared candidate	Charley Patton, DTM, PRA
District Director Alex Shadpour, DTM	Eastern Division Director No declared candidate									
Program Quality Director Mindi Davis, DTM Shriram HR, DTM Niko Podimatis	Northern Division Director No declared candidate									
Club Growth Director Alberto Alvarado, DTM Soreal Sparx, DTM	Southern Division Director Liz Choi, DTM Regina Fernandez, DTM									
Central Division Director Lisa Saliers, DTM	Western Division Director No declared candidate									
	<p>For the office of District Director, Alex Shadpour has been placed in nomination - Uncontested office. A vote was recorded by the Administration Manager for the office of District Director.</p> <p>Alex Shadpour, DTM has been declared elected the 2024-2025 District Director.</p>	Sujata Yellaepeddi, District Director								


Time	Content	Speaker
	<p>For the office of Program Quality Director: The following candidates have been placed in nomination: Mindi Davis, Shriram HR, DTM and Niko Podimatis. Shriram HR was removed as a candidate due to his absence & having no representative to act in his behalf. District 5 Leadership Chair, Charley Patton was informed that candidate Niko Podimatis removed his name as a candidate for the office of Program Quality Director.</p> <p>Floor candidate, Soreal Sparx, DTM was placed in nomination for the office of Program Quality Director. His nomination was accepted.</p> <p>Soreal Sparx, DTM has been declared elected the 2024-2025 Program Quality Director.</p>	Sujata Yellaepeddi, District Director
	<p>For the office of Club Growth Director: The following candidates have been placed in nomination: Alberto Alvarado, DTM and Soreal Sparx, DTM. Soreal Sparx, DTM removed his name as a candidate for the office of Club Growth Director. There were no additional candidates from the floor.</p> <p>For the office of Club Growth Director, Alberto Alvarado, DTM has been placed in nomination - Uncontested office. A vote was recorded by the Administration Manager for the office of District Director.</p> <p>Alberto Alvarado, DTM has been declared elected the 2024-2025 Club Growth Director.</p>	Sujata Yellaepeddi, District Director
	<p>For the Office of Central Division Director: Lisa Saliers, DTM has been placed in nomination - Uncontested office. A vote was recorded by the Administration Manager for the office of District Director.</p> <p>Lisa Saliers, DTM has been declared elected the 2024-2025 Central Division Director.</p>	Sujata Yellaepeddi, District Director
	<p>For the Office of Eastern Division Director: No declared candidate.*</p>	Sujata Yellaepeddi, District Director
	<p>For the Office of Northern Division Director: No declared candidate.*</p>	Sujata Yellaepeddi, District Director
	<p>For the Office of Southern Division Director: District 5 Leadership Chair, Charley Patton was informed that candidates Liz Choi, DTM and Regina Fernandez, DTM have removed their names as a candidate for the office of Program Quality Director. No declared candidate.*</p>	Sujata Yellaepeddi, District Director
	<p>For the Office of Western Division Director: No declared candidate.*</p>	Sujata Yellaepeddi, District Director
	<p>The following have been elected to serve for the 2024-2025 Term</p> <p>District Director – Alex Shadpour, DTM</p> <p>Program Quality Director – Soreal Sparx, DTM</p> <p>Club Growth Director – Alberto Alvarado, DTM</p> <p>Central Division Director – Lisa Saliers, DTM</p>	Sujata Yellaepeddi, District Director
	<p>*As such nominations are closed. The offices of Eastern Division Director, Northern Division Director, Southern Division Director and Western Division Director will be appointed by your newly elected District Director and approved by the District Council at the Fall 2024 District Council Meeting.</p>	

Time	Content	Speaker
	Review of the 2023 Fall District Council Meeting Minutes— 2023 Fall Annual Business Meeting Minutes APPROVED	Sujata Yellaepeddi, District Director
	Audit Committee Report (2023-2024 Mid-year Audit) District Director, Sujata Yellaepeddi was unable to find volunteers for the Audit Committee. Finance Manager submitted requested items to WHQ Finance Dept for review.	Sujata Yellaepeddi, District Director
	Report of Finance Manager Call for objections to Profit & Loss Statement and Balance Sheet; no objections Profit & Loss Statement and Balance Sheet approved	Sujata Yellaepeddi, District Director
	Approval of District Director Recommendations to Fill Vacancies None presented	Sujata Yellaepeddi, District Director
	Proposed Changes to District Alignment for 2024-2025 TI Policy states there must be a minimum of 4 clubs and a maximum of 6 clubs per area. Due to loss of clubs it is proposed that the district move from 6 divisions (Central, Eastern, Inland, Northern, Southern & Western) to 5 divisions (Central, Eastern, Northern, Southern & Western). Clubs will be realigned to each division based on guidelines provided by Toastmaster policy District Alignment for 2024-2025 as proposed APPROVED	Sujata Yellaepeddi, District Director
	Reports from Senior District Officers <ul style="list-style-type: none"> - Public Relations Manager - Club Growth Director Report - Program Quality Director - District Director 	Sujata Yellaepeddi, District Director
	New Business None presented	Sujata Yellaepeddi, District Director
	Announcements	Sujata Yellaepeddi, District Director
	Time and place of next meeting – TBD	Sujata Yellaepeddi, District Director
8:30 pm	Adjournment	Sujata Yellaepeddi, District Director

2022-2023 Year-End Audit Report

- The report is currently in process.

Adoption of District Budget

A	B	C	D	E	F	G	H	I	J	K	L	M	N
 District #: 5 Budget Currency: USD Fiscal Year: 2024-2025													
Membership Dues Allocation	726	2,068	17,842	3,694	1,215	799	1,000	3,200	16,588	3,269	1,340	2,307	54,048
Conference revenue	-	-	-	-	-	-	-	-	-	18,200	-	-	18,200
Fundraising revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
Education and Training revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
District store revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
Speech contest revenue	-	-	-	2,500	-	-	-	-	-	-	-	-	2,500
Total revenue	726	2,068	17,842	6,194	1,215	799	1,000	3,200	16,588	21,469	1,340	2,307	74,748
TI Allocation Expense	225	225	225	225	225	225	225	225	225	225	225	225	2,702
Conference expense	-	-	-	-	-	-	-	-	-	-	-	-	18,200
Fundraising expense	-	-	-	-	-	-	-	-	-	-	-	-	-
District store expense	-	-	-	-	-	-	-	-	-	-	-	-	-
Marketing Outside Toastmasters expense	-	-	-	550	550	550	550	525	-	-	-	-	2,725
Recognition expense	-	300	300	300	300	300	300	300	300	300	300	1,250	4,250
Club Growth expense	-	680	685	470	470	470	1,205	1,205	445	215	685	425	6,975
Public Relations expense	300	480	480	480	480	480	480	480	480	480	480	300	5,400
Education & training expense	-	-	-	3,652	100	952	907	907	-	-	-	-	5,611
Speech contest expense	-	-	-	2,500	-	-	-	-	-	-	-	-	2,500
Administration expense	178	303	603	523	463	273	1,928	248	178	178	178	-	5,043
Food and Meals expense	330	1,890	720	420	420	420	1,905	420	420	420	420	-	7,385
Travel expense	-	3,106	-	-	-	-	2,400	550	-	700	-	-	6,756
Lodging expense	-	6,000	-	-	-	-	1,200	-	-	-	-	-	7,200
	1,033	12,984	3,023	9,120	2,988	2,718	10,745	4,880	2,048	20,718	2,298	2,200	74,748
District net income/(loss)	(307)	(10,917)	14,819	(2,927)	(1,783)	(1,919)	(9,746)	(1,660)	14,540	750	(958)	107	0

Break even	Revenue	Expense	Net	Policy
Conference	18,200	18,200	-	Meets Policy
Fundraising	-	-	-	Meets Policy
District Store	-	-	-	Meets Policy
Minimum Expense Type	Expense	Expense	%	Policy
Marketing Outside Toastmasters	2,725	2,725	5.0%	5.0%
Maximum Expense Type	Expense	Expense	%	Policy
Education and Training	5,611	5,611	10.4%	15.0%
Marketing Outside Toastmasters	2,725	2,725	5.0%	10.0%
Club Growth	6,975	6,975	12.9%	15.0%
Public Relations	5,400	5,400	10.0%	10.0%
Recognition	4,250	4,250	7.9%	20.0%
Travel	6,756	6,756	12.5%	25.0%
Lodging	7,200	7,200	13.3%	15.0%
Food and Meals	7,385	7,385	13.7%	15.0%
Speech Contest	2,500	2,500	4.6%	5.0%
Administration	5,043	5,043	9.3%	10.0%
Total Membership Dues	54,048	54,048	100.0%	

We, the undersigned, certify that this budget and narrative cover estimated receipts and expenditures for the district year. This budget directs the financial resources entrusted to the district toward achieving the district mission and will be presented to the district council for approval at its next meeting.		
District Director		Date
Program Quality Director		Date
Club Growth Director		Date
Finance Manager		Date

Confirmation of Appointed Positions

Eastern	Division Director	Charley	Patton
Northern	Division Director	Len	Bulmer
Southern	Division Director	Tusa	Enriquez
Western	Division Director	Landon	Alchikh

Central	Area 5 Director	Malcolm	Pusey
Central	Area 7 Director	Stefanie	Banks
Central	Area 10 Director		
Central	Area 14 Director	Ernest	Cardenas
Central	Area 16 Director	Naomi	Chen

Eastern	Area 2 Director	Susan	Jorgensen
Eastern	Area 4 Director	Sofia	Corona
Eastern	Area 20 Director	Megan	Smith
Eastern	Area 21 Director	Matthew	Greenbergs

Northern	Area 3 Director	Craig	Moss
Northern	Area 11 Director	Linda	Edmiston
Northern	Area 15 Director	Jennifer	Barber-Frazier
Northern	Area 18 Director	David	Briggs
Northern	Area 22 Director		

Southern	Area 1 Director	Lynette	Benitez
Southern	Area 6 Director	Consuelo	Jay
Southern	Area 9 Director	Centrila	McGee
Southern	Area 12 Director	Tina	Torres

Western	Area 8 Director	Lydia	Gil
Western	Area 13 Director	Craig	Schopp
Western	Area 17 Director	Amir	Shayan
Western	Area 19 Director	Rouge	Yusuf

Public Relations Manager	Mark	Shapiro
Administration Manager	Megan	Hurley
Finance Manager	Joycelyn	Persichilli
Communications Manager	Jennifer	Dawson
Parliamentarian	Gail	Lover



Finance Manager Report

Joyce Persichilli, DTM PRA

Sept 23, 2024

District Reserve/Local Bank Account

Balance of the August District Reserve is \$20,291.51

-\$13,512.00 (25% retention at year end - to be left in account on June 30, 2025)

Local Account at Frontwave Credit Union as of Sept 23, 2024 shows a balance of \$1,857.79

At the end of Sept we will request funds in the amount of \$15,000.00 from our District Reserve at Toastmasters International.

\$20,291.51 TI District Reserve

\$ 1,857.79 Local Frontwave Acct

\$22,149.30 Combined Balance

Expenses for the month consisted of:

Food expenses (contest training)

Installation & Awards Event

Monthly ZOOM Acct

Printing expenses (contest training)

Supplies Office Depot (paper)

Respectfully submitted,

Joyce Persichilli
Finance Manager
District 5 Toastmasters



Public Relations Manager Report

Mark Shapiro, ATM

Sept 5, 2024

Completed:

- Reviewed documents re PRM duties; Collected sign on and passwords for various District 5 social media sites
- Attended Sept 4 PRM Peer Zoom Call
- Facebook & LinkedIn Updates - Posted special events info from Toast of the Coast and Great Communicators clubs.
- Researched TMI Plans to capitalize on 100th Anniversary
- Met with Aquillius executives re promoting their staff/customers to join Toastmasters. They are excited to have their own Toastmaster club (but it might be too early).
- Contacted VPPRs and provided them with educational resources and new TMI Logos. Developed ideas for special events.

Items in Progress

- Working with Alberto to help launch new clubs.
- Meet with Regional Advisor (sometime next week TBD)
- Developing VP PR committees to develop plans for special events.
- Working with VPPRs to provide resources, training and assistance to help them in their PR duties.

Goals for Rest of September

- Develop PR Plan to promote District 5 and 100th Anniversary to local media and share it with District VPPRs.
- Continue to post relevant District 5 and Club info on our Facebook & LinkedIn pages.
- Work with District 5 team members and Aquillius Company in Rancho Bernardo to develop workshop targeted to San Diego Tech Professionals about *How to Use AI to write a speech – with a Toastmasters Angle*. They are very interested in hosting this and cross promoting this to their Cowork members/customers as well as to the general public.



Club Growth Director Report

Alberto Alvarado, DTM

New Clubs: A special thanks to Joyce Persichilli, Landon Alchikh and this years Hellen Blanchard Award recipient Charley Patton, DTM for their efforts in driving the creation of new clubs and helping grow our district back to its former glory.

With the opening of new clubs, we now have opportunities for Sponsors, Mentors, and Coaches. We encourage all Toastmasters to get involved in supporting these new clubs. Not only will this bring additional speaking opportunities, but it also provides a pathway to achieve your DTM through Sponsor, Mentor, and Coach roles. These positions are first-come, first-served, so if you're interested, please contact Alberto Alvarado, CGD, at aalvarado@toastmasters7.org.

Membership Drive: If your club hasn't held an open house yet, be sure to schedule one in October! It's a great way to showcase your club and invite the community to see what Toastmasters is all about.

Western Division Showcase: Not sure how to organize an open house? Looking for fresh ideas for contests? Join us on September 28th for the Western Division Clubs Showcase, where speakers will share their skills as we prepare for the upcoming contest season. For more details, please reach out to Landon Alchikh at westerndd@d5tm.org.

In honor of our founder, Ralph C. Smedley, who never meant for Toastmasters to be a solo endeavor — Toastmasters International is promoting the Plus One Pledge to spread his vision. Starting October 1st make the commitment to bring at least one guest to a meeting by the end of December. By sharing the transformative benefits of Toastmasters with a friend or colleague, you may even inspire them to embark on their own journey toward more confident self-expression.



Program Quality Director Report

Sureal Sparx, DTM

September 10th, 2024

1- PQD GOAL

My goal for this 2024-2025 Toastmasters year
Is to lead our District to become 'Select Distinguished' or better!

Our District hasn't reached a 'Distinguished' level
Since 2015-2016.

From a DCP perspective, 47 is the magic number!
We have to help and support at least 47 clubs to become 'Distinguished'.

The short-term goal is for all clubs to have completed 5 DCPs by December,
And to have as many clubs close to 9 DCPs by December.

A comprehensive DCP accomplishment plan can be designed for each and every club in an area/division.

2- Educational Standards Training Committee Workshops Roll Out

This committee is part of an empowering monthly roll out.
An email was sent out to all Directors and DEC Council members
including all the details about this roll out. Here is the core of it:

FIRST WEEK OF THE MONTH:
DCP Scoreboard Announcement

SECOND WEEK OF THE MONTH:
DEC Meeting with Division Report including DCP Report per Area
and the opportunity to discuss DCP progress per Club/Area/Division.

THIRD WEEK OF THE MONTH:
DCP Analysis: Road to Distinguished (Workshop lead by Yesica Vazquez)

FOURTH WEEK OF THE MONTH:
Debunking Pathways (Workshop lead by Christoph Kubitz)

This committee offers leadership opportunities.
Taking part in this committee will greatly enhance your experience and success as a DEC member.
Please reach out with your interest.



District Director Report

Alex Shadpour, DTM

September 10, 2024

It has been an honor and a privilege to work with such wonderful and dedicated leaders in District 5 Toastmasters. As we continue to advance in our journey this year, I want to take a moment to update you on some recent changes and share the exciting progress we've made.

Since our last District Executive Committee (DEC) meeting, we have experienced some transitions within our team. Our esteemed Administration Manager, Linda Clark, and our Public Relations Manager, Marianne Grosner, have stepped down for personal reasons. We are grateful for their service and contributions, and we wish them all the best.

In light of these changes, I have taken the initiative to interview and appoint two highly qualified and motivated Toastmasters to fill these crucial roles. Given that we are well into our term, it was essential to select leaders with the experience needed to seamlessly step into their positions and drive our District towards success.

I am pleased to announce the appointment of Megan Hurley as our new Administration Manager. Megan brings with her a year of experience in this role and is eager to contribute her skills and enthusiasm to our District's goals. Her commitment and readiness to succeed are truly commendable.

Additionally, Mark Shapiro has been appointed as our Public Relations Manager. Although Mark is new to our District, he has a strong background in Public Relations and has already shared some innovative ideas. He is fully committed to working in alignment with our District mission and objectives.

In mid-August, the Trio had the privilege of attending training sessions in Anaheim, organized by Toastmasters International. This was followed by the Toastmasters International Conference and the World Championship of Public Speaking. It was inspiring to see many of our District 5 members actively participating, whether by volunteering or attending the conference.

This year, we are fortunate to have exceptional leaders like you, all dedicated to our collective success. The Trio, along with the new managers and their teams, have been working diligently to ensure smooth operations and progress towards our goals.

Should you need any support or have any questions, please do not hesitate to reach out. Together, we will continue to "aim for success" and achieve great things for District 5.

Thank you for your ongoing dedication and hard work.

Kind regards,

Alex Shadpour, DTM
District Director
District 5 Toastmasters